Town of Randolph
Regular Meeting Minutes
Selectboard (DRAFT)
November 20, 2025

***This meeting was hybrid, with remote access provided via Zoom.**
****This draft is intended for open meeting law compliance. A more detailed version may replace the draft.**

Selectboard: Trini Brassard, Larry Satcowitz, Stephanie Tyler, and Molly Mullen. Alissa Matthews was absent.

Municipal Staff: Trevor Lashua, Town Manager, Judy Powell, Executive Assistant. Scott Clouatre, Police Chief, (via Zoom).

Public Attendees: George Daniel, John Pimenthal, Robin Goodall, Heather Bowman, Brook Martenis, Tamara Morgan, Morgan Eaton, Dustin Adams, Scott Cassin, Mark Wallinga, Ken Hafner, Mierla Wallinga, Scott Frew, Jon Kaplan, Sally Penrod, Michael Penrod, John Farrow, Sonnie Irens(sp?), Matt Murawski, Peggy Whiteneck, Amy Grasmick, Jerry Ward.

Public Attendees via Zoom: Judy Mirro, Marissa Mazzucco, "kyla", "Scott", Anne Kaplan, Emery Mattheis

Media: ORCA via Zoom and in person

Board of Liquor Control Meeting

1. **Call to Order**
   Trini called the meeting to order at 5:27 p.m.
2. **Public Comment**
   There was no public comment
3. **Approval of Agenda**
   Stephanie moved to approve the agenda. Molly seconded. The motion passed 4-0.
4. **Consider Liquor License Renewals (with outside consumption permits, if applicable).**
   Stephanie moved to approve the liquor licenses Sodexo & CE Wild. Molly seconded. The motion passed 4-0.

   Stephanie moved to adjourn the Board of Liquor Control. Molly seconded. The motion passed 4-0.

Regular Session Selectboard Meeting

1. Call to Order
Trini called the meeting to order at 5:28 p.m.

2. PUBLIC HEARING – Proposed Changes to the False Alarm Ordinance

George Daniel asked if this opened the door for Fire Chiefs to charge.

3. Public Comment

George Daniel spoke about more roads that need to be given up. Blue Goose, Palmer Road, Tim Angell's road. Also, the Town for be compensated for DHART landings at the hospital, the fire department responds to close the road, those trucks and those men have a value. If a person is flown by helicopter, their insurance is billed.

Unidentified male in back row reported that the sign at Edson Road is missing.

4. Approval of Agenda

Stephanie moved to approve the agenda. Molly seconded. The motion passed 4-0.

5. Consent Calendar

Stephanie moved to approve the consent calendar as presented. Larry seconded. The motion passed 4-0.

6. Business

6.a. Consider Adopting the Amended False Alarm Ordinance

Stephanie moved to adopt the ordinance. Molly seconded. The motion passed 4-0.

6.b. Consider Appointments to Boards, Committees, and Commissions.

Stephanie asked if there was one seat open on the DRB.
Trini said that the appointment to the Budget Committee would only be until March.
Ken Hafner said that there are only three on the Budget Committee so everyone has to show up to have a quorum.
Trini said the Budget Committee appointment would be moved to December.
Stephanie that maybe the DRB opening should be posted again.

Stephanie moved to appoint Scott Cassin to the Conservation Commission. Larry seconded. The motion passed 4-0.

Tamara Morgan asked why the hold up on the Budget Committee. Trini responded because that's an elected position so the process is different. There was continued discussion regarding the process.

6.c. Consider Walk/Bike Master Plan Draft and Feedback.

Trevor advised that the feedback period has closed. Comments will be in the appendix in December. He also provided an overview of the plan.

Unidentified Female asked if Maple Street was included in the plan.

6.d. Consider KPL Cupola Grant and Easement – Discuss Meeting, Determine Next Action.

Trini advised that she had gone through and reviewed everything but didn't find a clear scope. She talked to a contractor who is currently restoring a cupola at the White River Jct. train station. He will come and look at our cupola and give a report. Might give us an idea of real dollar amount.

There were questions and comments that the library had already provided the information and why would someone that isn't familiar with project be brought in.

Amy said that the selectboard had not been made aware of the report. The preliminary cost report of $850,000 was the cupola and other odds and ends for repairs.

Molly asked if there was an estimate for just the cupola.

There was continued discussion and comments from Jon Kaplan, Tamara Morgan, Robin Goodall, and Heather Bowman.

Amy responded that the estimate for just the cupola is $767,000 and that she has zero objections to someone else come and take a look.

6.e. Consider KPL's Request to Create Capital Reserve Fund.

Amy reported that the reserve fund would be specifically for the library. She hopes that is might ease tensions about how much of the Building Reserve goes to the library. Any surplus could go there and it would basically be a savings plan.

Larry thought that it might just shift the tension. Trini said that there would be more impact to the other departments if the library was 100% funded.

6.f. Planning Commission's Presentation of Proposed Event Ordinance Changes.

Matt Murawski gave overview of ordinance.

Trini gave example of wedding on private property, over 100 attendees, outside the village, lasting all weekend.

Matt responded that that would officially be an event, a major event.

Trini said but right now, I could do that with no problem.

Matt stated that this stems from an all-weekend event with a lot of noise in a rural area, specifically tractor pulls.

Trini said that the impact of 150 people is different in the village. What about an event where you have no idea how many are coming, like an estate sale. She doesn't see the benefit to the Town.

Matt said that they did consider exemptions. The tractor pull is the impetus, is there undue noise, yes, over 100 people, maybe, the number of days, yes.

Trini would like to amend the language to say the Town "may" impose a penalty instead of "shall".

6.g. Consider Vacation Time Carry Over.

Trevor said several employees had vacation time there were unable to use. Suggested moving the deadline to the end of the fiscal year.

Stephanie moved to allow vacation time to be carried over to June 30. Molly seconded. The motion passed 4-0.

6.h. Considering Authorizing Facility Condition Assessment RFP.
Trevor would like to have facilities looked at not just at the structural integrity but also efficiency and aesthetics. Then get a repair/replacement schedule in place.

6.i. Follow Up Land Use Maps/Work Session.
Trevor asked if the Board still wanted a dedicated session for the maps.
Trini would like to see if we can get TRORC to attend, it's a good opportunity for education.
Tentatively scheduled for December 4 at 5:30pm.

6. Manager's Report

Pedestrian was just hit by a vehicle in front of Chandler. Attended a mini-meeting with GMEDC.
Nothing new with Salisbury Square.

Dustin Adams asked why the new EV Charger wasn't a Level 2. Trevor responded that the grant was for Level 3.

7. Executive Session

Stephanie moved that executive session is necessary and prudent and that premature general public knowledge would place the Town at a disadvantage. Molly seconded. The motion passed 4-0

Stephanie moved motion to enter executive session pursuant to 1 V.S.A § 313 (a) (1) (A) [contracts], 1 V.S.A § 313 (a) (1) (B) [collective bargaining], 1 V.S.A § 313 (a) (1) (F) [attorney/client communications], 1 V.S.A § 313 (a) (2) [real estate], and 1 V.S.A § 313 (a) (3) [personnel]. Molly seconded. The motion passed 4-0.

Executive Session entered at 7:38pm.

A recording of this meeting can be found by clicking on the link below:

https://us06web.zoom.us/rec/share/9XklObgqTUF45Re8NrjanpHojQLzzravehSwOunaKbWzYNictTwysU3LzSx3Mo1b.pESEFDfLcUe4bJqj?startTime=1763677638000

The Board's next meeting is December 11, 2025 at 5:30pm.